

Posted 03 June 2024

INTERN, MODERN & CONTEMPORARY ART

Taiwan

Our interns gain valuable hands-on experience supporting our Modern & Contemporary Art Department gaining exposure from a variety of different perspectives, while working side-by-side with a team of passionate experts in their fields.

Phillips values a workforce with a wide variety of experiences, backgrounds and skills, so we encourage you to apply even if you do not meet all of the qualifications.

Duties and Responsibilities

You will be supported and mentored throughout your time at Phillips and involved in a wide variety of exciting projects. Interns will assist in carrying out a range of tasks that support the successful delivery of our Modern & Contemporary Art auctions and selling exhibitions, including:

- Administration
 - Proofreading and translating texts
 - Assist with set-up of preview exhibitions and sales
 - Coordination with third parties, including shipping, photography, and framing
 - Archiving
 - Ad-hoc projects
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Professional Skills and Experience

- Applicants should have excellent verbal and written communication skills.
 - The ability to deal effectively and efficiently with multiple tasks while working to meet strict deadlines.
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Education and Training

- The ideal candidate will have a passion for art, and would like to learn about the auction business.
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Working Conditions

- Work is primarily undertaken in our Taipei office.
 - Hours of work are 40hpw (9am to 6pm) and internships are paid at minimum wage.
 - Interns must be available daily Monday to Friday, and on occasional weekends in line with the demands of the business.
 - Weekend and after-hour work may be required.
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Additional Info

All candidates must be eligible to work in Taiwan as we are unable to assist with visa applications for our internship placements.
